

# **St. Helena's Episcopal Church and School**

## **Vestry Meeting Minutes**

**September 19, 2023**

**Vestry Present:** Jennifer Shelby, Beth Adam, Sarah Davis, Tommy Mathews, Steve Drukker, Amy Purcell, Cindy Glick, Gary Frashier, Adam Groenhuyzen, Todd Calder, Ted Geer

**Vestry Absent:** Perri Rosheger

**Clergy:** The Rev. John Badders

**Staff/Treasurer:** Pam Boutte, Bob Myer

**Call to Order:** 6:02PM

**Devotional:** Sarah began our meeting with an opening prayer, followed by her devotional, which was a poem highlighting forgiveness, which included not only forgiving others, but also forgiving self. Her devotional tied in nicely with Sunday's Gospel reading.

**Sub-Committee Meetings:** Sub-committee meetings occurred, with report-outs to follow below.

### **Rector's Time:**

- Fr. John highlighted the wonderful fellowship experience at both Rally Day and at the blessing of the newly renovated Parish Hall.
- Fr. John also expressed appreciation for the return of our choir at the 11AM service.
- Fr. John noted that Sunday school begins on 9/24, and the season of Stewardship is almost upon us.

### **Senior Warden's Time:**

- In regards to the upcoming Stewardship season, Tommy noted that a letter to the congregation will be mailed out after 9/24, and that he will lead a prayer at the Sunday services to kick-off the Stewardship time of year. During the Stewardship season, Tommy informed the Vestry that Ben Adam and the Rev. Ben Nelson will be guest speakers.

- Tommy shared an update on the process for our new Rector: the list of possible choices is planned to be received by the Search Committee the week of 9/25.
- Vestry host duties were reviewed by Tommy, highlighting the hospitality aspect. He will be sending out the next Vestry host schedule soon.
- A discussion about reviving the breakfast ministry occurred, with ideas shared as to how best to make that happen, especially with Sunday school beginning.

### **Sub-Committee Reports:**

#### **Administration:**

- Adam led a review of the August financials, with Pam and Bob addressing the questions from the Vestry. After a motion by Ted, and a second by Gary, the August financials were adopted.
- Adam presented the minutes from August, and a brief discussion ensued about the \$1K approved by the Vestry for Fishin' for Mission. All agreed that this amount was in addition to the amount already suggested by the Outreach Steering Committee. After that clarification, Cindy made a motion to approve the minutes, and after a second by Sarah, the minutes were approved.
- Adam led a review of our Vehicle Policy and Procedures, highlighting some needed changes. Vestry members also added some comments, and it was decided that Vestry members will review the policy and give feedback to the Administration sub-committee. The Policy can then be approved/adopted via email.

#### **Buildings and Grounds:**

- Todd shared with the Vestry an invoice in the amount of \$3K for the land survey that was performed. Having completed this, the next phase of our Master Plan can begin.
- Todd presented the Parish Hall transformation recap, which showed a 13% savings! Both Todd and Beth were thanked for their tremendous effort in this transformation, and all present expressed how wonderful the Parish Hall looks!!

**Mission:**

- Sarah updated the Vestry regarding the Dinners for 8, and there are currently 5 groups participating.
- Creation Care was discussed, and Steve will include this in a Sunday Vestry minute at the 10/1 services. To share awareness of Creation Care, ideas like using a bulletin board or the TV monitors in the Parish Hall were mentioned.
- Steve also shared other ideas/topics for Sunday Vestry minute times, which will occur during the announcements, before the anniversary and birthday blessings.

**St . Helena's School:**

- Tommy noted that currently there are 53 students enrolled, with the goal of 60.
- The School Board approved their budget for this year, which was reviewed by the Vestry. After a motion by Tommy, and a second by Todd, the Vestry ratified the School's budget.

**Around the Table:**

- Cindy shared that as of the current date, there were 60 people who signed up to partake in Fishin' for Mission!
- Pam updated the Vestry about the check fraud case. She also updated the Vestry about the replacement of the turf in the school playground, passing around a sample of the turf.

**Adjourn:** After a closing prayer by Fr. John, and with no further discussion, the Vestry adjourned at 7:36PM.