

St. Helena's Episcopal Church

Vestry Minutes

April 18, 2023

Vestry Present: Adam Groenhuyzen, Jennifer Shelby, Gary Frashier, Beth Adam, Sarah Davis, Todd Calder, Tommy Mathews, Steve Drukker, Amy Purcell, Ted Geer

Vestry Absent: Perri Rosheger, Cindy Glick

Clergy: The Rev. Jamie George

Staff: Ann Shorter, Pam Boutte

Call to Order: 6:05 PM

Devotional: Tommy began by invoking the Holy Spirit with a prayer from Cursillo.

Sub-Committee Meetings: Sub-committee meetings occurred, with report-outs to follow below.

Curate's Time:

- Mo. Jamie highlighted and reviewed Father David's last Sunday, both at Church and at the reception held at Tusculum Brewing Co: she described the experience as truly incredible and very authentic.
- Mo. Jamie & Tommy spoke about "growing Forward", and the involvement of staff

Senior Warden's Time:

- Tommy highlighted upcoming events, including: the Ordination of Mo. Jamie on 4/19; Archdeacon Mike Besson will be preaching on 4/23, and there will be a Vestry meeting after the 11AM service to meet with Archdeacon Besson to review & discuss the Search and Parish Profile processes; 4/30 is Youth Sunday; the first day of the Interim Rector Rev. John Badders is 5/1; and Mother's Day is 5/14, when the guys of the Vestry will be serving muffins and mimosas!!
- Tommy shared the nominees for 2 appointments for upcoming vacancies on the Endowment Board: Perri Rosheger and David Phillip(a re-appointment). After a motion by Ted, and a second by Steve, the Vestry approved the 2 nominees.

- Tommy also noted a proposed revision to the Endowment Organizational Plan(which was distributed to the Vestry via e-mail): the added sentence is: “**St. Helena’s Treasurer shall be a non-voting official member of the Board.**” After a motion from Steve, and a second from Sarah, the Vestry approved the additional sentence.

Sub-Committee Reports:

Administration:

- Adam led a review of the March financials; after some discussion, and noting the negative variance in the School budget, as well as input from Ann, the Vestry approved the March financials, after a motion by Beth, and a second by Sarah.
- Adam also shared and reviewed 3 sets of minutes from Vestry meetings on 2/4, 3/2, and last month’s regularly scheduled Vestry meeting on 3/21. It was noted that on the 3/21 Vestry meeting, a member of the Vestry was inadvertently listed as present. With that amended notation, the Vestry approved all 3 sets of minutes, after a motion from Beth, and a second from Sarah.

Buildings and Grounds:

- Todd re-presented the Parish Hall remodel plans. The 8 page handout included color pictorials, the budget, as well as a proposed timeline for the project. Much discussion ensued, with Todd addressing the questions from the Vestry, and Ann alluded to the existing funds in the Church budget which would and could be used for this remodel. A motion from Gary was made, stipulating the following:

the Vestry authorizes the Sr. Warden to negotiate and execute a G-Max contract with Grit not to exceed the amount of \$360,141.00, subject to verification of the availability of funds.

Jennifer seconded the motion, and with Beth and Todd abstaining from voting, the Vestry approved the motion.

- Todd shared copies of the proposed agreement from Ben Adam, Architect, regarding the project involving the St. Helena’s Bridge Connector. After a motion by Gary, and a second by Ted, the Vestry approved the agreement, with Beth abstaining.

- Todd also informed the Vestry of needed repairs and upgrades to the Great Room:
 - One project is to be completed by D'Spain, which would amount to approximately \$22K; after a motion by Beth and a second by Todd, the Vestry approved moving forward with this project.
 - The second project was in regards to data and projections, which would involve obtaining new projectors and audio equipment; after a motion by Todd, and a second by Steve, the Vestry approved this project as well.

Mission:

- Sarah informed the Vestry about upcoming Outreach initiatives.
- Sarah stated that a Creation Care group has formed, which will address, initially, Church recycling, and recycle bins have already been obtained, and have been placed near the dumpsters on Rock St.
- Discussion ensued about developing a QR code for the Sunday bulletin, as well as an idea about a St. Helena's "app", similar to what Grace Church has. Mo. Jaime stated she would provide feedback on that idea, since she was familiar with the app for Grace Church.

St . Helena's School:

- Tommy provided updates regarding the staff at the School.

Around the Table:

- Most of the comments shared from the Vestry members centered around the very positive energy and positive outlook for St. Helena's in this time of change and transition!

Adjourn: With no further discussion, the Vestry adjourned at 8:10 PM.