

St. Helena's Episcopal Church

Vestry Minutes

March 21, 2023

Vestry Present: Jennifer Shelby, Beth Adam, Sarah Davis, Tommy Mathews, Steve Drukker, Amy Purcell, Perri Rosheger, Cindy Glick, Gary Fraiser, Adam Groenhuyzen

Vestry Absent: Todd Calder, Ted Geer

Clergy: The Rev. Dr. David Read, The Rev. Jamie George

Staff/Treasurer: Bob Myer

Call to Order: 6:02 PM

Devotional: Opening prayer led by Fr. David

Rector's Time:

- Fr. David announced that Pam Boutte had been hired as the new Parish Administrator and will succeed Ann. Pam is scheduled to start with two half days in the spring, overlap with Ann through June and then, upon Ann's retirement at the beginning of July, Pam will be full-time administrator. Compensation and benefits were discussed.
- Master plan - Fr. David led discussion on the Phase I project to connect Historic Sanctuary with Wendell Hall and stated that he had spoken with Ben Adam, who is interested in getting us a cost estimate for the architectural design and plans. The consensus was to use Ben Adam for this work, with Beth Adam abstaining from the discussion. Ben will get us a cost which Fr. David will send to us for approval.
- There was additional discussion about the upgrades to the Parish Hall. Todd Calder will be meeting with the Sr. Warden to review the project and bring it for presentation to the Vestry in April. If approved a special committee would be appointed to consist of the Building & Grounds sub-committee plus a few additional members, including one youth.

Senior Warden's Time:

- Tommy has spoken with the Diocese and indicated that we will have an Interim Rector assigned within the week.

- Tommy reviewed our timeline for the preparation of the Parish Profile and the Search Process. He indicated that he has begun collecting data such as church history, ministries, etc...in advance of the effort so as to enable us to move more proactively.
- Tommy updated the Vestry on the progress collecting gold for the Bishop's pectoral cross and ring.
- Tommy also updated the Vestry on plans to hold a going away party for Fr. David after church on April 16th at Tusculum Brewing Co.
- In regards to transitions, Fr. David added that his schedule is Sunday through Wednesday, with Diocesan activities reserved for Thursdays. He also reviewed the Consent process for Consent from all of the Bishops and Standing Committees in each diocese in ECUSA.

Sub-Committee Reports:

Administration: Budget was approved, motion by Cindy, second by Gary, all voted in favor.

Buildings and Grounds: It was stressed for the need to get going on the plans for the connector as well as the Parish Hall remodel, as Todd had previously stated that he had access to labor to work on the project this summer.

Mission: The question was posed what does "Growing Forward" look like? Discussion centered around revisiting Dinners for 8, assisting a local family in need, and Creation Care. What are our options for doing a team recycling effort with Camp Capers.

St . Helena's School: Fr. David updated the Vestry on the resignation of the Head of School 3 days before Spring Break. The Staff worked over the break to ensure that the school was well prepared when returning from the break. Fr. David is working with Mary Patrick Duffy of the Diocese to find an interim.

Around the Table: Topics included a review of Wednesday night events during Lent, options for childcare for Bible Study(ies), prayers for wisdom for Fr. David, prayers for grace(especially related to the school).

Adjourn: 7:43 PM.